



## **When you leave...**

### **Inspection**

Once you've left your home, we'll complete a property inspection. You'll be charged for any house clearance, cleaning, or repairs required.

### **Rent arrears/refunds**

Regarding rent, if you're owed a refund we'll reimburse you after the inspection. If you owe us any rent, you'll need to pay the arrears at this point. If you don't provide a forwarding address, we'll use a debt tracing agency to locate you to discuss any outstanding arrears.

### **Landlord references**

Finally, please note that we will provide any future potential landlords with full reports on your tenancy for up to 5 years after it has ended.

Any damage, arrears, or anti-social behaviour recorded during your tenancy with Broadland Housing may therefore impact on your ability to get another home.

## **If you abandon your home...**

If you move out of your home without giving us the required 28 days' notice and fail to return your keys to us, the law determines that you have abandoned your home.

In this situation we will go through the legal process of ending your tenancy.

You will continue to be charged rent until the tenancy officially comes to an end. In addition, you will also incur charges for any work we have to carry out at your property, as well as any legal charges which accrue a result of your abandonment.