

# Sheltered Housing Specification List



## Corridors and Seating Areas

### Weekly

- Vacuum all communal areas
- Mop hard flooring
- Wipe door glass, touch points, handrails and windowsills
- De-cobweb all communal areas and dust skirting boards
- Dust any entrance and exit areas
- Wipe any marks off walls (if applicable)
- Wipe down radiators (if applicable)

### Monthly/rotation basis

- Scrub stair treads to remove any build-up
- Wipe railings
- Wipe any low level surfaces that don't get cleaned on a weekly basis
- Vacuum door and lift sill (if applicable)
- Wipe all communal external and internal doors



## Lift (if applicable)

### Weekly

- Clean mirror
- Wipe external and internal doors
- Wipe inside including touch points
- Vacuum and/or mop flooring

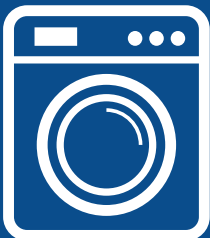
## Laundry Room

### Weekly

- Wipe top and front of machines
- Wipe all surfaces and sinks
- Vacuum and mop flooring

### Monthly/rotation basis

- Clean out the detergent drawers/dryer filters
- Clean behind machines
- Taps and sinks to be cleaned with descaler and polished
- Scrub floor to remove any build up



## Kitchen

### Weekly

- Wipe all surfaces and sinks
- Clean inside and outside any frequently used white goods
- Vacuum and mop flooring

### Monthly/rotation basis

- Taps and sinks to be cleaned with descaler and polished
- Scrub floor to remove any build up

## Toilets

### Weekly

- Wipe all surfaces
- Wipe down sinks and pipes behind
- Mirrors and all ledges/sills to be cleaned as necessary
- Clean toilet and pipes behind
- Mop flooring

### Monthly/rotation basis

- Taps and sinks to be cleaned with descaler and polished
- Scrub floor to remove any build up

