



The **Norfolk Strategic Housing** Partnership

## Norfolk Strategic Housing Partnership

### Terms of Reference

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#### Name of Group

The group will be called the Norfolk Strategic Housing Partnership.

#### Purpose

The **Norfolk Strategic Housing Partnership (NSHP)** is a multi agency group with oversight of the Norfolk Homelessness Prevention Strategy. Membership includes those with strategic responsibility for the delivery of services across the county, working with people who are either at risk of homelessness or homeless.

The NSHP is informed by knowledge and insight provided by the **Norfolk Homelessness Solutions Forum**. The Forum comprises a broad range of service providers (statutory, voluntary sector and Social Enterprise), working with those at risk or already homeless. The Forum has its own Terms of Reference and Chair and via the work undertaken by forum members, supports the delivery of the four priorities of the Norfolk Homelessness prevention Strategy. The forum also provides feedback on service challenge and learning to the NSHP.

The **Homelessness Prevention Strategy** enables the development of a collective commitment to work in partnership, to deliver a county wide approach to homelessness prevention. The Prevention Strategy seeks to address homelessness prevention across the county and includes recognition that Norfolk is a rural county with larger urban areas and that the challenges of homelessness in urban and rural areas may be different. The Prevention Strategy includes a range of household types experiencing homelessness (families, single people, couples).

The NSHP has committed to a **Homelessness Charter** for the county.

The NSHP is a decision making group, with oversight of the delivery of the four priorities, contained within the Norfolk Homelessness Prevention Strategy. The group also monitors the impact of the ten commitments aligned to the strategy priorities (the commitments embed the Norfolk Homelessness Charter into service delivery).

Partners recognise systems need to change and they seek to understand the challenges which may work against homelessness prevention. Knowledge shared by the partnership may also support the wider influencing of policy in relation to homelessness.

The NSHP recognises the importance of incorporating the voice and experience of those who access services, to help shape future delivery.

#### Membership of the partnership

The NSHP is made up of the following strategic partners, who will in turn designate a person to represent them:

Norfolk Homelessness Solutions Forum

Each district local authority in Norfolk

Norfolk Chief Officers Group - (Homelessness lead)

Norfolk County Council

Norfolk Domestic Abuse Partnership Board

NHS Norfolk and Waveney Integrated Care Board

His Majesties Prison and Probation Service

Norfolk & Suffolk Constabulary

Norfolk Housing Alliance Chair

Representatives from the Registered Provider sector operating across Norfolk

Eastern Landlords Association

#### Constitutional arrangements

The NSHP appoints a chair and co chair (nominated from the Norfolk CEX homelessness lead) from the membership of the existing partnership (the chair is currently the CEO of Broadland Housing Association and the Co Chair is the CEO of Norwich City Council, the current CEX group Homelessness lead).

The NSHP Project Manager provides support to the NSHP in the delivery of the strategy priorities and provides reports on progress to the partnership.

The NSHP Project Manager is currently a self employed contractor hosted by Broadland Housing Association and accountable to the chair of the NSHP and the chair of the Norfolk Homelessness Solutions Forum.

Administrative support for the NSHP is currently provided by the PA to the CEO of Broadland Housing Association.

The partnership meets every six months to review the strategy progress and will receive updates each quarter from the project manager on progress against the priorities and previously agreed actions.

The quarterly updates will also be provided by the Project Manager to the wider strategic groups operating within Norfolk, where their activities may impact homelessness and homelessness prevention services.

The NSHP Project Manager also provides support to the Norfolk Homelessness Solutions Forum, including the delivery of specific activities agreed and provides updates to the forum at least every 2 months.

#### Outcomes

The overall success of the NSHP Homelessness Prevention Strategy will be measured in terms of the engagement of the partnership, the progress of the four key priorities included in the Norfolk Homelessness Prevention Strategy and the ability to influence how resources are utilised across the county to prevent homelessness.

Progress against the priorities will be measured by the identification of key actions which support and enable effective homelessness prevention services and a whole system approach to homelessness in the county.

Terms of reference review date - 1.4.2025

19.3.2024